

# RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Thursday, 2 May 2024

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 2 May 2024 at 2.00 pm

## Present

### Members:

Deputy Henry Colthurst (Deputy Chairman)	Caroline Haines
Deputy Randall Anderson	Deputy Shravan Joshi MBE
Deputy Keith Bottomley	Deputy Andrien Meyers
Tijs Broeke	Alderman Sir William Russell
Jason Groves	Deputy Sir Michael Snyder

### In Attendance

Alderman Timothy Hailes

### Officers:

Ian Thomas CBE	- Town Clerk & Chief Executive
Polly Dunn	- Assistant Town Clerk & Executive Director of Governance and Member Services (Interim)
Caroline Al-Beyerty	- Chamberlain
Sonia Virdee	- Chamberlain's Department
Beena Tanna	- Chamberlain's Department
Paul Wilkinson	- City Surveyor
Peter Young	- City Surveyor's Department
Graeme Low	- City Surveyor's Department
John Galvin	- City Surveyor's Department
Paul Friend	- City Surveyor's Department
Peter Collinson	- City Surveyor's Department
Dorian Price	- City Surveyor's Department
Ian Hughes	- Environment Department
Emily Tofield	- Executive Director of Corporate Communications and External Affairs
Dionne Corradine	- Chief Strategy Officer
Johnathan Vaughn	- Principal of Guildhall School of Music and Drama
Robert Bennett	- Guildhall School of Music and Drama

## 1. APOLOGIES

Apologies were received from Deputy Christopher Hayward and Deputy James Thomson.

The Chairman thanked Tom Sleigh, Catherine McGuinness and Ruby Sayed for their services on the Sub-Committee. These Members were no longer serving on the Resource Allocation Sub-Committee, by virtue of having not been returned to the Policy & Resources Committee following the April Court of Common Council meeting.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

The Town Clerk advised that the year referenced in the title of Item 4b should read "2024/25".

**RESOLVED**, that subject to this correction, the public minutes and the non-public summary of the meeting held on 24 January 2024, be approved as an accurate record.

4. **\*NOTE OF INQUORATE MEETING**

**RESOLVED**, that the note of the inquorate meeting held on 11 March 2024, be received.

5. **CAPITAL FUNDING UPDATE**

Members considered a report of the Chamberlain concerning a regular Capital Funding Update.

The Chairman noted that it was helpful to understand the capital funding commitments in the round, should the need for prioritisation arise. However, he requested that the Chamberlain consider revisiting how the information was presented to best facilitate this overview.

**RESOLVED**, that Members:

- (i) Review the schemes summarised in Table 2 and, particularly in the context of the current financial climate, confirm their continued essential priority for release of funding at this time and accordingly:
- (ii) agree the release of up to £2.6m for the schemes progressing to the next Gateway in Table 2 from City Fund £2.376m (including £2m for OSPR and £0.065m CIL), City Estate 0.208m and note the £0.016m from City Bridge Fund (CBF).

6. **\*CITY SURVEYOR'S BUSINESS PLAN 2023-28 QUARTER 3 2023/24 UPDATE**

Members received a report of the City Surveyor concerning an update on the 2023-28 departmental business plan.

**RESOLVED**, that the report be noted.

7. **\*THE CITY SURVEYOR'S CORPORATE AND DEPARTMENTAL RISK REGISTER - APRIL 2024 UPDATE**

Members received a report of the City Surveyor concerning an update on the departmental risk register.

**RESOLVED**, that the report be noted.

8. **\*REPORT OF ACTION TAKEN BETWEEN MEETINGS**

Members received a report of the Town Clerk, setting out the various action taken under urgency procedures since the last meeting.

**RESOLVED**, that the report be noted.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was one item of urgent business.

Members were advised about a Gateway Report requesting approval to seek planning permission to install an Air Source Heat Pump and Photovoltaic array onto the roof of Mansion House. The estimated cost to reach the next gateway was £50k, and that the total estimated cost of the project was approximately £1.5m.

Unfortunately, due to an administrative error, the report was left off the agenda. The omission was not realised until shortly before the meeting. As such, officers sought a delegated authority the Sub-Committee, so the matter could be progressed before the next scheduled meeting.

Members asked why the cost associated with planning permission was so high. It was confirmed that this cost was largely due to the complexities of dealing with a Grade I listed building.

Members were content to support the matter being progressed under delegated authority, providing the Chamberlain provided assurance that there was £1.5m available from the Climate Action Strategy funding, to support the substantive project.

**RESOLVED**, that subject to assurances from the Chamberlain's Department, delegated authority be granted to the Town Clerk in consultation with the Chairman and Deputy Chairman, to consider a gateway report relating to the installation of an Air Source Heat Pump and Photovoltaic array onto the roof of Mansion House, including the associated £50k costs to reach the next gateway.

11. **EXCLUSION OF THE PUBLIC**

**RESOLVED**, That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

12. **NON-PUBLIC MINUTES**  
**RESOLVED**, that the non-public minutes of the meeting held on 24 January 2024, be approved as an accurate record.
13. **PROPOSED LEASE TO TFL AND REINSTATEMENT OF ARTHUR STREET SHAFT (BANK STATION CAPACITY UPGRADE PROJECT)**  
Members considered a joint report of the City Surveyor and Interim Executive Director Environment concerning the proposed lease to Transport for London and reinstatement of Arthur Street Shaft (Bank Station).
14. **GUILDHALL SCHOOL OF MUSIC AND DRAMA REQUIREMENT FOR EXTRA WORKSPACE - NORTH WING, GUILDHALL**  
Members received a joint report of the City Surveyor and Principal of the Guildhall School of Music and Drama (GSMD) concerning the requirement for extra workspace at the Guildhall complex.
15. **CENTRAL CRIMINAL COURTS, FIRE ALARM REPLACEMENTS AND ASSOCIATED PUBLIC ADDRESS SYSTEM**  
Members considered a Gateway 6 project report of the City Surveyor, concerning the Central Criminal Courts Fire Alarm Replacements and associated public address system.
16. **\*CYCLICAL WORKS PROGRAMME (CWP) DELIVERY STRATEGY PAPER**  
Members received a report of the City Surveyor concerning the Cyclical Works Programme Delivery Strategy.
17. **\*COMMERCIAL STRATEGY - INCOME GENERATION**  
Members received a report of the Chamberlain regarding a Commercial Strategy and income generation.
18. **\*OPERATIONAL PROPERTY REVIEW**  
Members received a report of the City Surveyor regarding a review into the City Corporation's Operational Property.
19. **\*WALBROOK WHARF UPDATE ON SOFT MARKET TESTING**  
Members received a Gateway 2 progress report of the City Surveyor regarding Walbrook Wharf and soft marking testing.
20. **\*DELEGATED AUTHORITY DECISIONS AND ARREARS UPDATE ASSETS ALLOCATED TO THE CITY SURVEYOR TO DIRECTLY MANAGE ON THE OPERATIONAL ESTATE - 1ST OCTOBER 2023 TO 31ST MARCH 2024**  
Members received a report of the City Surveyor regarding delegated Authority decisions and arrears update assets allocated to the City Surveyor to directly manage on the operational estate - 1st October 2023 to 31st March 2024.
21. **\*REPORT OF ACTION TAKEN BETWEEN MEETINGS**  
Members received a report of the Town Clerk regarding action taken between meetings in line with delegated authority and urgency procedures.

**22. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

**23. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

Members did, however, use the opportunity to note a preference for future meetings to start at 1.45pm (if held in the afternoon).

**The meeting ended at 3.16 pm**

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Chairman

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